



Natural Resources Conservation Service
75 High Street, Room 301
Morgantown, WV 26505

February 1, 2006

WEST VIRGINIA BULLETIN NO: WV120-6-1

SUBJECT: ADS-Personal Property-Vehicle Management

Purpose: To request vehicle inspection reports.

Expiration Date: This bulletin expires September 30, 2006.

Action Required By: March 31, 2006

In accordance with [Amendment WV23](#), dated January, 2004, NRCS requires all vehicles owned by NRCS to be inspected between January 1 and April 1, of each calendar year.

Please forward all required forms, letters and documentation, as stated in the General Manual-Title 120-Part 405-[WV Amendment #23](#), to Leonard Jackson, Administrative Assistant by March 31, 2006.

If you have other questions, please contact Charlotte Wertz, State Administrative Officer at (304) 284-7551 or Leonard Jackson, Administrative Assistant at (304) 284-7550.

/s/ William P. O'Donnell, Acting for

**RONALD L. HILLIARD
State Conservationist**

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